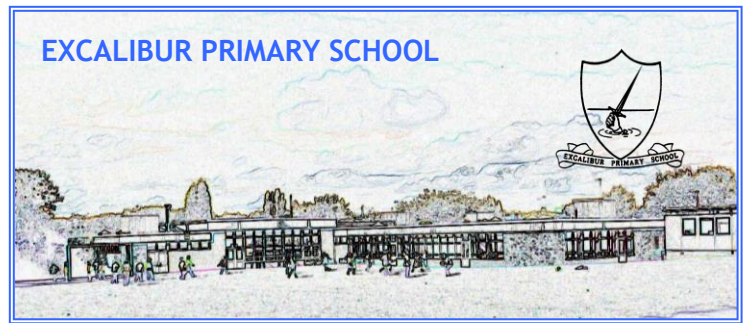


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Headteacher: Lise Houldsworth



19<sup>th</sup> April 2017

Dear Reception parents/carers,

### Staffing update

Mrs Rogers, our substantive EYFS teacher, is due to return from maternity leave on 22<sup>nd</sup> May 2017. Mrs Rogers is returning on a part-time basis. I am delighted to tell you that Mrs Cheadle has agreed to stay permanently with Excalibur to work alongside Mrs Rogers in Reception. They will both be in class together during the last week of this half term to ensure a smooth transition.

Therefore, after May half term (week beginning 5<sup>th</sup> June) Mrs Rogers will teach the class on a Monday, Tuesday and Wednesday morning with Mrs Cheadle completing the rest of the week. Mrs Ling will no longer cover PPA time with the class, although she continues her substantive post in school as our SENDCo, so the children will still see her on a regular basis in and around school.

I am sure that you will make Mrs Rogers feel very welcome on her return and, like myself and the governors, be pleased that we retain two outstanding practitioners here at Excalibur.

Miss Kirby has now successfully completed her apprenticeship and has secured a permanent full time position at a school in Crewe. Her last day with us will be Friday 28<sup>th</sup> April. We wish her all the best in her future career. Mrs Thompson will continue to work full time throughout the week with the class.

Parents/carers are notified of staffing arrangements for September 2017, for all classes, when they are finalised towards the end of June.

Yours Faithfully,

Lise Houldsworth  
Headteacher



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