



FOE Meeting – Monday, 9th September 2019

Excalibur Primary School, 5pm

Attendees: LH, YH, JT, DH, RH, SP, HS, EM, GQ, SH, SC, NW-B, SC, GW,GR,RC

Minutes

1. Committee Formation

The following roles were agreed:

Treasurer: Yvonne Hilditch

Coordinator: Rob Cheadle

EYFS Rep: Steph Poole

Y1 Rep: Sarah Moseley

Y2 Rep: Gemma Quinn/ Gail Whittingham

Y3 Rep: Sarah Clarke

Y4 Rep: Heather Swift

Y5 Rep: Emma Howell

Y6 Rep: Sarah Cliffe/ Nicola Westcott-Brown

School Reps: Lise Houldsworth/ Juliet Jones/ Dan Hancock

2. Autumn Events and Dates

The following events and dates were agreed:

Bake Sale: 11/10/19

Disco: 06/11/19

Xmas Fair: 06/12/19

Christmas cards will be organised by Helen Hibberd

Action

Helen to organise and liaise with school.

3. Communication

The use of facebook to share information and communicate messages last year was discussed. It was agreed that, although this means of communication was successful in imparting information, there were instances where conversations not appropriate for the forum were held. It was agreed that the facebook page would be closed and a Whatsapp group would be set up for committee members.

Action

- Gail to close down facebook page.
- Gail to set up Whatsapp group and pass to Rob.

4. Life Education Mobile Classroom

It was agreed that FOE would fund the Life Education Mobile Classroom for 2 days for this academic year.

5. Date of next meeting

It was agreed that the date of the next meeting would be 07/10/19 at 5pm to be held at Excalibur Primary School.