



Excalibur Primary School
Ivy Lane, Alsager
STOKE-ON-TRENT, Cheshire
ST7 2RQ

Phone: 01270 685136
Fax: 01270 872825
Email: admin@excalibur.cheshire.sch.uk

22 September 2015

Subject: Harvest Assembly

Name:	Miss Ann Other
Class:	3B

Dear Parents/Carers,

We will be holding a short harvest assembly on Friday 2nd October at 9.15am. We would love for you to join us.

Due to the restrictions of the size of our hall and number of chairs, please complete the slip below to book a seat. Please remember to bring your ticket with you on the morning as without it we will be unable to accommodate you.

We are not asking for food donations. This year, we are asking for monetary donations for the Save the Children Syrian crisis appeal and thank you in anticipation of your support if you feel you can help.

Yours Faithfully,

Mrs Lise Houldsworth
Headteacher

Name of child _____

Please could I have _____ tickets for the harvest assembly.

Signed _____