



Excalibur Primary School
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15 March 2016

Subject: Victoria Hall Performance

Name:
Class:

Wednesday 23rd March 2016
2pm Victoria Hall

Dear Parents/Carers,

As you already know, our performance at the Victoria Hall is fast approaching! We hope you've got your tickets and if you haven't sent your instrument into school, please send them in as soon as you can this week – thank you!

On the day, the children will be travelling to Victoria Hall by coach. We will all return to school together on the coach and leave the classroom at the end of the day as we normally do at home time. We will be back at school at approximately 4pm.

Children **will not** be released to parents at the Hall, after the performance, as it will be extremely busy.

We will need some parents to help to supervise small groups for this visit so if you are free on 23rd, please fill in the slip below and return it to school. Please be aware that you will be supporting us as a supervising adult, so you will not be able to bring along younger siblings or any other family members – your focus will need to be on the group that you are allocated. You will also need to have purchased a ticket. If we have too many volunteers, names will be drawn "out of a hat" on the morning of Friday 18th March and we will let you know whether you will be able to accompany us or not in the planner.

Finally, please return the permission slip below or grant permission using Parentmail2 by Friday 18th March 2016.

Yours sincerely,

Mrs Ling, Mrs Newbould and Miss Kirby

Victoria Hall - Reception

I know that my child is going to Victoria Hall on Wednesday 23rd March.

Name of child _____

I would like to volunteer to be a supervising adult _____ (Print name)

Signed _____ Parent /Carer