



EXCALIBUR PRIMARY SCHOOL
Ivy Lane, Alsager, Stoke on Trent, ST7 2RQ
Head Teacher: Lise Houldsworth
Tel: 01270 685136
E-mail: admin@excalibur.cheshire.sch.uk



6th June 2019

Staffing Organisation 2019-2020

Dear Parents/Carers,

We are now able to confirm staffing organisation for next year.

Leadership

Mrs Tomkinson will remain as our non-class-based deputy headteacher for September 2019-20. This means that Mrs Tomkinson is responsible for the 'day to day' management and running of the school. Mrs Houldsworth remains the substantive headteacher of Excalibur school; based at Excalibur 3 days a week and working as the CEO of Chancery Multi Academy Trust for 2 days.

Class organisation

Class teachers for September are as follows:

Reception – Mrs D Rogers (3.5 days) & Mrs C Bailey (1.5 days)
Year 1 – Mrs H Cheadle
Year 2 – Mrs J Weatherby
Year 3 – Miss C Robinson
Year 4 – Miss L Bass (Miss H Taylor maternity leave)
Year 5 – Miss A McArdle (3.5 days) & Mrs C Bailey (1 day)
Year 6 – Mr D Hancock

Our teaching assistants will continue to support learning and teaching by delivering targeted, specific programmes with individuals or groups of children across the cohorts. They also complete some whole class teaching from time to time to release teachers to deliver group precision teaching. Teaching assistant deployment is reviewed on a termly basis following pupil progress meetings and SEND reviews.

All teachers are entitled to 10% planning, preparation and assessment non-contact time; this is delivered by a combination of teacher cover, teaching assistant cover and paid time. This year, we





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are planning to deliver some specialist teaching from September in key stage two in music and modern foreign languages, thus improving further our quality of education.

Meet the teacher and class transition

The children will spend an afternoon in their new classroom with their new teacher on Thursday 11th July 2019. They will return to their current room just before home time to be dismissed at the end of the day.

Parents/carers are invited to a short 'Meet the Teacher' session - times below. This is a chance to 'put a face to a name', understand routines and learn about ways to help your child succeed in their next year group. We hope that as many of you can attend as possible - we often find that parents/carers who attend the meeting find the transition to the next year group very smooth.

Monday 8th July 2019 – 4pm Year 4, 4.30pm Year 5, 5pm Year 6

Wednesday 10th July 2019 – 4pm Year 1, 4.30pm Year 2, 5pm Year 3

A polite reminder that these meetings are for parents/carers only. As staff are in the meetings we do not have capacity to supervise pupils or siblings. Thank you.

Should you have any queries at all, please speak to a member of the team.

Yours Faithfully,

Lise Houldsworth
Headteacher – Excalibur Primary School
CEO – Chancery MAT

