



EXCALIBUR PRIMARY SCHOOL
Ivy Lane, Alsager, Stoke on Trent, ST7 2RQ
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3rd March 2025

Dear Parents/Carers,

Parent/Teacher consultations – Thursday 27th March 2025, 4-7pm and Tuesday 1st April 2025, 3.30pm- 6.00pm

I am pleased to give details of Parent/Teacher consultations, which offer the opportunity to discuss your child's progress so far this year.

For these consultations, we will be offering face to face appointments with your child's class teacher. The appointments will take place at school on Thursday 27th March 2025, 4-7pm and Tuesday 1st April 2025, 3.30pm- 6.00pm and will be 10 minute slots.

Appointments can be booked as usual on ParentMail which will allow you to choose a time convenient for yourself. Bookings will go live on ParentMail on Friday 7th March at 3.30pm. **ParentMail allows you to book one appointment per child. If two appointments are required for separated parents, please contact us directly to arrange this.**

The online appointment booking will close 24 hours prior to each consultation date.

Yours sincerely,

Juliet Jones
Headteacher

